

**DECOVERLY IV CONDOMINIUM ARCHITECTURAL AND ENVIRONMENTAL REVIEW COMMITTEE**

**APPLICATION FOR CHANGE**

To: Discoverly IV Condominium Association  
c/o Gates Hudson Community Management LLC.  
1010 Wisconsin Avenue NW, Suite 720  
Washington DC 20007

(202) 864-6175  
Fax (202) 864-6157  
AERC@discoverlyiv.com

**Location Where Change Is Requested:** \_\_\_\_\_

**Owner's Name:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_

**Address:** (if Different from Above) \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Instructions:**

Please provide a detailed description of the proposed improvements, alterations or changes to your property. Include drawings, plans, dimensions, construction material(s), color(s), finish and appearance, and any other pertinent information that would be needed by the Committee in order to make a decision.

**Description of Requested Change:** (New Door, Windows, Change Deck boards, Etc.)

*(attach additional information, plans or sketches to application, as needed):*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number each attached page (each side). Indicate number of pages attached as part of this application: \_\_\_\_\_

**Contractor Information:**

**Name of Contractor who will do the work:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **License #:** \_\_\_\_\_

**Permits & Licenses:**

The AERC reserves the right to contact County agencies to verify compliance with code, permit and licensing requirements, and to seek enforcement of these regulations to ensure construction is performed in a safe and legal manner.

County regulations require that homeowners in the community obtain AERC approval PRIOR to obtaining the necessary building permits. Failure to comply with these regulations may be a criminal violation, and enforcement may be referred to legal authorities.

In Maryland, all home improvement contractors are required to be licensed by the Maryland Home Improvement Commission.

**Noise and Hours When Construction is Permitted:**

Any construction or use of power tools and vacuums is prohibited during the "quiet hours" of 9:00 pm to 7:00 am Monday through Friday and 9:00 pm to 9:00 am Saturday, Sunday and federal holidays.

**Parking:**

Contractors should be instructed to not park in the reserved spaces on Vanderbilt Circle.

**Applicant's Acknowledgment:**

By signing this Application for Change, I testify that I am the legal owner of the property. I acknowledge that I am solely responsible for building permits, engineering, water drainage, and/or any other aspect of this work which might require professional or technical consultation/approval.

I am solely responsible for property damage and/or personal injury which might occur as a result of this work. I am also responsible for any damages to community property and will assume any cost for any required repairs as determined by Decoverly IV Condominium.

I agree to notify my neighbors if noise will occur and to observe the Noise and Parking rules.

If my application is approved, I fully understand that the approval is only for what is indicated on this form, and is based upon the facts I have presented.

**Owner's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*\*\*\*\*

**FOR AERC USE ONLY:**

**Date Received by AERC:** \_\_\_\_\_

Pursuant to the legal documents of Decoverly IV Condominium, the undersigned representative of the AERC is granted the authority to approve or disapprove the plans and specifications for the architectural change herein submitted.

\_\_\_\_\_ **Approved** - Plans and specifications submitted in this application meet the requirements of all current by-laws, documents, Declaration, and/or rules and regulations of Decoverly IV Condominium.

\_\_\_\_\_ **Disapproved** - Plans and specifications submitted in this application do not meet the requirements of current by-laws, documents, Declaration, and/or rules and regulations of Decoverly IV Condominium.

**Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Incomplete** - Further information is required before this application can be approved. Please resubmit this application with the following additional information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
AERC Chair

\_\_\_\_\_  
Date